



The Extended Learning Program
2011-2012

Kevin Huffman
Commissioner of Education
Tennessee Department of Education
6th Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, TN 37243-0375

Extended Contract Program Proposal
for Providing
Extended Learning Time Through
Extended Learning Programs
2011-2012

Obion County

District

This proposal represents the most effective and efficient use of our extended contract resources in meeting the highest priority needs of our students. Submitting this document without the required signatures will delay the approval response from the department.

Signature of Superintendent/Director of Schools

Date

Signature of Local Board of Education Chairperson

Date

2011-2012 Extended Learning Programs *Proposal*

System: Obion County Schools	
Name of Superintendent/Director of Schools: David W. Huss	
Superintendent's/Director's Mailing Address: 316 South Third Street, Union City, TN 38261	
Phone: 731-885-9743	Fax: 731-885-4902
E-Mail Address: dhuss@k12tn.net	

Name of Coordinator: Vikki Stevenson	
Coordinator's Mailing Address: 316 South Third Street, Union City, TN 38261	
Phone: 731-885-9743	Fax: 731-885-4902
E-Mail Address: stevensov1@k12tn.net	

2011-2012 Extended Learning Programs

Activity Description

Activity Number: 1

Activity Title: Remediation, Intervention, and Tutorial

Priority Need # 1 and 2

Related Goal: 1, 2, and 3

Objective(s): 1, 2, 3, and 4

Target Population:

Efforts for this activity will concentrate on (but not be limited to) 1st - 12th grade students who are falling behind academically and who need remediation, tutorial, and intervention assistance based on previous TCAP scores, reports cards, previous test performance (including end-of-course and ACT for grades 9-12 and TCAP scores for grades 3-8). Efforts will also be made in this activity to fulfill academic needs of students not being met during the regular school day including Credit Recovery programs for core courses and Saturday School remediation. Activities will be directed toward improving student skills in study habits, reading, math, science, and social studies. An effort will be made to incorporate the use of technology and music into the remediation, intervention, and tutorial activities. Students in grades 6-12 who are at risk of failing will be remediated during the summer in the areas of math, English, science, and social studies.

Activity Description:

Activities will be designed to provide instruction for K-12 students in the following categories: study habits, low performing academic areas (specifically including 3rd grade reading and 7th grade math), and homework activities. Students qualify for remediation, intervention, Credit Recovery, and tutorial services by being behind academically and by being recommended by their classroom teacher, guidance counselor, title teacher, special education teacher, Reading Recovery teacher, or school principal. These students will be tutored on a scheduled basis and their progress will be reported to the person(s) who recommended them to the program. Technology, including Accelerated Math® and Think Link are an integral part of this activity. The majority of this program will be operated during the school year. Full contracts (per teacher extended contract) will be reserved to provide remediation activities during the summer in the areas of math, English, science, and social studies for students in grades 6-8, and Credit Recovery for students in grades 9-12 who are at risk of failing core subjects.

Resources Needed (must match spending plan and ARRA requirements for calculating jobs retained):

- 2, 9-12 English teachers at 8 weeks
- 2, 9-12 math teachers at 8 weeks
- 2, 9-12 science teachers at 8 weeks
- 2, 9-12 social studies teachers at 8 weeks
- 12, 6-8 English teachers at 8 weeks
- 12, 6-8 math teachers at 8 weeks
- 12, 6-8 science teachers at 8 weeks
- 12, 6-8 social studies teachers at 8 weeks
- 20, K-5 teachers at 8 weeks
- 1, Pre-K teacher
- 4, Central Office Supervisors of Instruction at 8 weeks

Performance Measure(s):

This activity will be measured through increased success rate by students as determined through documentation of entrance level scores verses exit level scores, and also by a resulting increase in the system promotion rate, the system's TCAP Scores (reading, math, social studies, and science), end-of-course test scores, ACT scores, and percentage passing Gateway examinations the first time.

Evaluation Results from Previous Year (if applicable):

Tutoring activities for the 2010-2011 school year involved students at all grade levels and had good participation levels. Results of tutoring activities are listed below:

System After-School Tutoring 1-8

Average Number of Students Per Day = 13

Language	69	81	12 GPA Points
Math	69	82	13 GPA Points
Reading	74	85	11 GPA Points
Science	79	89	10 GPA Points
Social Studies	72	85	13 GPA Points

System After-School Tutoring 9-12

Average Number of Students Per Day = 20

<u>Subjects Tutored</u>	<u>Ave. Entrance Scores</u>	<u>Ave. Exit Score</u>	<u>Ave. Improvement</u>
Science	78	87	9 GPA Points
Social Studies	72	78	6 GPA Points
Math	75	85	10 GPA Points
English	76	83	7 GPA Points

System Summer Remediation 6-12

There were 57 students enrolled in the summer remediation program. 57 of the students completed the program and 0 dropped out prior to course completion. All of the 57 students received credits in courses they were failing prior to the program. 37 students completed summer coursework via credit recovery. Retention rates were decreased system-wide as a result of the Summer Remediation Program and Credit Recovery. It is important to note that 4 seniors may not have earned a high school diploma if they had not participated in this program.

TCAP Test Scores

***Grades 3-8**

	<u>Achievement</u>	<u>Achievement</u>	<u>Attainment</u>	<u>Attainment</u>
	<u>2009</u>	<u>2010</u>	<u>2009</u>	<u>2010</u>
Reading/Language	54	52	-6	-2
Math	56	55	-8	-1
Science	56	55	-6	-1
Social Studies	56	56	-4	0
5 th Grade Writing	4.2	4.2		
8 th Grade Writing	4.2	4.2		

<u>Grades 9-12</u>	<u>Achievement</u>	<u>Achievement</u>
	<u>2009</u>	<u>2010</u>
11 th Grade Writing	4.2	4.2
ACT	19.8	18.1
	<u>Value Added System Effect</u>	<u>Value Added System Effect</u>
	2010	2011
EOC Math	-8.5	15.7
EOC Science	2.1	5.6
EOC English	-0.0	-1.5
<u>*2009 and 2010 Latest Report Card Comparison Available</u>		

Vikki Stevenson

From: Kimberly.F Jackson [Kimberly.F.Jackson@tn.gov]
Sent: Tuesday, August 09, 2011 3:37 PM
To: Vikki Stevenson
Subject: Re: Extended Contract
Attachments: image2011-08-04-232421.pdf; 2011-2012 Extended Learning Manual.doc

Hi Vikki,

Thank you for contacting the Tennessee Department of Education. The 2011-2012 Extended Contract material will be available on our website on next week. I have attached this information for you to begin the process of submitting the proposal packet. Here's the allocation and benefits for 2011-2012.

Obion County

660

Extended Contract Allocation \$ 56,700.00

W/Benefits (16.70%) \$ 9,500.00

Grand Total \$ 66,200.00

Thank you,
Kimberly

Kimberly F. Jackson
Executive Director, School Approval
Tennessee Department of Education
615.532.1677 (o)
615.532.7755 (f)
kimberly.f.jackson@tn.gov

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>>> "Vikki Stevenson" <stevensov1@k12tn.net> 8/9/2011 3:04 PM >>>
Ms. Jackson,

Have the extended contract proposal paperwork been sent out yet?

Vikki

Vikki Stevenson, Elementary Supervisor

Obion County Schools

316 S. Third St.

2011-2012 Extended Contract Expenditure Analysis Funding Request

Due: September 1, 2011

System Name _____

Priority	Activity Number	Activity Description	Optimum Cost		Base Allocation	
			Summer	School Year	Summer	School Year
1	1	Intervention, Remediation, Tutorial, Enrichment	202,500.00	202,500.00	17,500.00	39,200.00
2		Benefits (16.70%) (\$9,500)	33,817.50	33,817.50	2,922.50	6,577.50
3						
4						
5						
6						
7						
8						
Totals			236,317.50	236,317.50	20,422.50	45,777.50

Base Allocation Sub-total (Summer and School Year Combined)	66,200.00
Administrator Extended Contracts (Includes Flow-Thru)	0
Extended Contract Salary Funds Recovered by LEA (T.C.A. 49-5-5002(c)(2))	0
GRAND TOTAL = BASE ALLOCATION plus STATE RESERVE (if applicable)	66,200.00

2010-2011 EXTENDED LEARNING PROGRAMS ANALYSIS REPORT

System: Obion County

Due: September 1, 2011

1-4 complete all for each category; 5-21 complete all that apply for each category or all for which data are available in 2010 - 2011.
 Student counts may be duplicated if students participate in more than one activity, but not duplicated within the same activity.

KEY

A: Enrichment Programs for Gifted and Talented Students

B: Formalized Programs to Deal with At-Risk Students

C: *Parent Involvement Projects

D: Extended Programs for Handicapped

E: Developmental Programs Base on Student Needs

F: Remediation (Acceleration) Programs Based on Student Needs K-8

G: Remediation (Acceleration) Programs Based on Student Needs 9-12

H: Enrichment Programs for all Students K-8

* Report the number of parents served on lines 2 & 3.

I: Enrichment Programs for all Students 9-12

J: Curriculum and Materials Development/Program Assessment and Evaluation

K: ** Professional Development (Teachers Training Other Teachers)

L: Community Involvement

M: Adult Literacy and Education

N: Administering and Conducting Day-Care Activities (SACC)

O: Other

P: Other

** Report the number of educators trained on lines 2 & 3.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
• Number of Extended Contract Hours						1160	743	175								
• Number students served, Summer 2011						20	37	0								
• Number of students served, School Year 2010 – 2011						1421	535	36								
• Number of schools where activity took place.						5	2	1								
• Schools meeting value added goal (most recent data) or improving						5	2									
• Schools increasing overall proficiency level of students (most recent data) – Writing assessment						5	2									
• Schools meeting attendance goal						5	2									
• Schools meeting promotion goal						5	2									

• Participating students promoted to the next grade						5	2										
<i>System: <u>Obion County</u></i>																	
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	
• Participating students receiving course Credit						1421	535										
• Participating students improving specific Skills						1421	535										
12. Participating students demonstrating improved attendance																	
13. Participating students demonstrating improved behavior																	
14. Participating students assisted in developing courses of study and/or making career choices																	
15. Participating students assisted in entering school ready to learn																	
16. Teachers implementing new teaching strategies																	
17. Teachers implementing new curriculum																	
18. Teachers trained in and using technology in the instructional program																	
19. Adult students developing Literacy or attaining the GED																	
20. Parents involved in students' learning programs																	
21. Parents involved in parent training Programs																	

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each school within your system for the 2010–2011 year.

SYSTEM NAME	<u>Obion County</u>		
SCHOOL NAME	<u>Obion County Central High School</u>		
TOTAL SCHOOL POPULATION	<u>907</u>		

Number of teacher extended contracts implemented at this school	<u>9</u>		
Number of teacher contracts focused on <i>REMEDIATION</i>	9		
Number of teacher contracts focused on <i>ENRICHMENT</i>	0		
Number of students (not contacts) participating in <i>REMEDIATION</i>	385		
Number of students (not contacts) participating in <i>ENRICHMENT</i>	0		
Are students from outside this school involved in EL programs housed here?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If "YES" Number of students from other schools involved in EL programs	N/A		

Please list the Extended Learning Programs in your school and code them according to the following. Please use only one code per program.			
E	Academic <i>Enrichment</i> for talented/gifted		
E All	Academic <i>Enrichment</i> open to all students		
A	Adult Programs		
C	Before and after school care		
AR	Remediation for At-Risk Students		
GI	Gateway Intervention		
P	Parent Involvement		
H	Programs for Handicapped		
R	Academic Remediation		
D	Discipline Programs		
S	Professional Development of staff		

R	Academic Remediation		
Prepared by: Vikki Stevenson			
Position: Pre-K – 4 Supervisor of Instruction			Date: 8-25-11

Duplicate as necessary for each school where Extended Learning activities take place.

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each school within your system for the 2010–2011 year.

SYSTEM NAME	<u>Obion County</u>		
SCHOOL NAME	<u>South Fulton High School</u>		
TOTAL SCHOOL POPULATION	<u>450</u>		

Number of teacher extended contracts implemented at this school	<u>4</u>		
Number of teacher contracts focused on <i>REMEDIATION</i>	<u>4</u>		
Number of teacher contracts focused on <i>ENRICHMENT</i>	<u>0</u>		
Number of students (not contacts) participating in <i>REMEDIATION</i>	<u>150</u>		
Number of students (not contacts) participating in <i>ENRICHMENT</i>	<u>0</u>		
Are students from outside this school involved in EL programs housed here?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If "YES" Number of students from other schools involved in EL programs	<u>N/A</u>		

Please list the Extended Learning Programs in your school and code them according to the following. Please use only one code per program.			
E	Academic <i>Enrichment</i> for talented/gifted		
E All	Academic <i>Enrichment</i> open to all students		
A	Adult Programs		
C	Before and after school care		
AR	Remediation for At-Risk Students		
GI	Gateway Intervention		
P	Parent Involvement		
H	Programs for Handicapped		
R	Academic Remediation		
D	Discipline Programs		
S	Professional Development of staff		

R	Academic Remediation		
Prepared by: Vikki Stevenson			
Position: Pre-K – 4 Supervisor of Instruction			Date: 8-25-11

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each school within your system for the 2010–2011 year.

SYSTEM NAME	Obion County		
SCHOOL NAME	Black Oak School		
TOTAL SCHOOL POPULATION	313		

Number of teacher extended contracts implemented at this school	2		
Number of teacher contracts focused on <i>REMEDIATION</i>	2		
Number of teacher contracts focused on <i>ENRICHMENT</i>	0		
Number of students (not contacts) participating in <i>REMEDIATION</i>	40		
Number of students (not contacts) participating in <i>ENRICHMENT</i>	0		
Are students from outside this school involved in EL programs housed here?	___ YES	___X___ NO	
If "YES" Number of students from other schools involved in EL programs	N/A		

Please list the Extended Learning Programs in your school and code them according to the following. Please use only one code per program.			
E	Academic <i>Enrichment</i> for talented/gifted		
E All	Academic <i>Enrichment</i> open to all students		
A	Adult Programs		
C	Before and after school care		
AR	Remediation for At-Risk Students		
GI	Gateway Intervention		
P	Parent Involvement		
H	Programs for Handicapped		
R	Academic Remediation		
D	Discipline Programs		
S	Professional Development of staff		

R	Academic Remediation		
Prepared by: Vikki Stevenson			
Position: Pre-K – 4 Supervisor of Instruction			Date: 8-25-11

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each school within your system for the 2010–2011 year.

SYSTEM NAME	<u>Obion County</u>		
SCHOOL NAME	<u>Hillcrest Elementary</u>		
TOTAL SCHOOL POPULATION	<u>605</u>		

Number of teacher extended contracts implemented at this school	<u>2.5</u>		
Number of teacher contracts focused on <i>REMEDIATION</i>	<u>2.5</u>		
Number of teacher contracts focused on <i>ENRICHMENT</i>	<u>0</u>		
Number of students (not contacts) participating in <i>REMEDIATION</i>	<u>64</u>		
Number of students (not contacts) participating in <i>ENRICHMENT</i>	<u>0</u>		
Are students from outside this school involved in EL programs housed here?	<u> </u> YES	<u> X </u> NO	
If "YES" Number of students from other schools involved in EL programs	<u>N/A</u>		

Please list the Extended Learning Programs in your school and code them according to the following. Please use only one code per program.			
E	Academic <i>Enrichment</i> for talented/gifted		
E All	Academic <i>Enrichment</i> open to all students		
A	Adult Programs		
C	Before and after school care		
AR	Remediation for At-Risk Students		
GI	Gateway Intervention		
P	Parent Involvement		
H	Programs for Handicapped		
R	Academic Remediation		
D	Discipline Programs		
S	Professional Development of staff		

R	Academic Remediation		
Prepared by: Vikki Stevenson			
Position: Pre-K – 4 Supervisor of Instruction			Date: 8-25-11

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each school within your system for the 2010–2011 year.

SYSTEM NAME	Obion County		
SCHOOL NAME	Lake Road Elementary School		
TOTAL SCHOOL POPULATION	626		

Number of teacher extended contracts implemented at this school	2.5		
Number of teacher contracts focused on <i>REMEDIATION</i>	2		
Number of teacher contracts focused on <i>ENRICHMENT</i>	.5		
Number of students (not contacts) participating in <i>REMEDIATION</i>	90		
Number of students (not contacts) participating in <i>ENRICHMENT</i>	43		
Are students from outside this school involved in EL programs housed here?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If "YES" Number of students from other schools involved in EL programs	N/A		

Please list the Extended Learning Programs in your school and code them according to the following. Please use only one code per program.			
E	Academic <i>Enrichment</i> for talented/gifted		
E All	Academic <i>Enrichment</i> open to all students		
A	Adult Programs		
C	Before and after school care		
AR	Remediation for At-Risk Students		
GI	Gateway Intervention		
P	Parent Involvement		
H	Programs for Handicapped		
R	Academic Remediation		
D	Discipline Programs		
S	Professional Development of staff		

R	Academic Remediation		
E	Enrichment		
Prepared by: Vikki Stevenson			
Position: Pre-K – 4 Supervisor of Instruction			Date: 8-25-11

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each school within your system for the 2010–2011 year.

SYSTEM NAME	Obion County		
SCHOOL NAME	Ridgemont Elementary School		
TOTAL SCHOOL POPULATION	509		

Number of teacher extended contracts implemented at this school	1		
Number of teacher contracts focused on <i>REMEDIATION</i>	1		
Number of teacher contracts focused on <i>ENRICHMENT</i>	0		
Number of students (not contacts) participating in <i>REMEDIATION</i>	20		
Number of students (not contacts) participating in <i>ENRICHMENT</i>	0		
Are students from outside this school involved in EL programs housed here?	___ YES	<u>X</u> NO	
If "YES" Number of students from other schools involved in EL programs	N/A		

Please list the Extended Learning Programs in your school and code them according to the following. Please use only one code per program.			
E	Academic <i>Enrichment</i> for talented/gifted		
E All	Academic <i>Enrichment</i> open to all students		
A	Adult Programs		
C	Before and after school care		
AR	Remediation for At-Risk Students		
GI	Gateway Intervention		
P	Parent Involvement		
H	Programs for Handicapped		
R	Academic Remediation		
D	Discipline Programs		
S	Professional Development of staff		

R	Academic Remediation		
Prepared by: Vikki Stevenson			
Position: Pre-K – 4 Supervisor of Instruction			Date: 8-25-11

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each school within your system for the 2010–2011 year.

SYSTEM NAME	<u>Obion County</u>		
SCHOOL NAME	<u>South Fulton Elementary School</u>		
TOTAL SCHOOL POPULATION	<u>353</u>		

Number of teacher extended contracts implemented at this school	<u>2.5</u>		
Number of teacher contracts focused on <i>REMEDIATION</i>	<u>2.5</u>		
Number of teacher contracts focused on <i>ENRICHMENT</i>	<u>0</u>		
Number of students (not contacts) participating in <i>REMEDIATION</i>	<u>120</u>		
Number of students (not contacts) participating in <i>ENRICHMENT</i>	<u>0</u>		
Are students from outside this school involved in EL programs housed here?	<u> </u> YES	<u> X </u> NO	
If "YES" Number of students from other schools involved in EL programs	<u>N/A</u>		

Please list the Extended Learning Programs in your school and code them according to the following. Please use only one code per program.			
E	Academic <i>Enrichment</i> for talented/gifted		
E All	Academic <i>Enrichment</i> open to all students		
A	Adult Programs		
C	Before and after school care		
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P	Parent Involvement		
H	Programs for Handicapped		
R	Academic Remediation		
D	Discipline Programs		
S	Professional Development of staff		

R	Academic Remediation		
Prepared by: Vikki Stevenson			
Position: Pre-K – 4 Supervisor of Instruction			Date: 8-25-11

EXTENDED LEARNING INDIVIDUAL SCHOOL REPORT

Due: September 1, 2011

In order to provide data on Extended Learning opportunities by school, please complete the following questions for each

SUMMARY OF EXTENDED CONTRACTS STATE REVENUES AND EXPENDITURES

Due: September 1, 2011

System: Obion County

REVENUE

- 1. Net Extended Contract STATE Reserve August 31, 2010 \$
- 2. 1st Quarterly Distribution \$
- 3. 2nd Quarterly Distribution \$
- 4. 3rd Quarterly Distribution \$
- 5. 4th Quarterly Distribution \$
- Total Funds Available** \$

EXPENDITURES

- 6. Payments made from Extended Contract Funds, including benefits, not including Outstanding Performance Supplement \$ _____
- 7. Outstanding Performance Supplement Paid to Educators Who Requested but Were Denied an Extended Contract, including benefits \$ _____
- 8. Extended Contract Salary Funds Recovered by LEA T.C.A. 49-5-5002(c)(2) \$ _____
- Total Expenditures** \$ _____

BALANCE - AUGUST 31, 2011

- 9. Extended Contract State Reserve August 31, 2011 (Total Revenue less Total Expenditures) \$ _____
- 10. Liabilities (Funds received and owed but not paid prior to August 31, 2011) \$ _____
- Net Extended Contract STATE Reserve August 31, 2011** \$ _____

Prepared by: _____

Position: _____

Date: _____

Submit with Proposal

2010-2011 Extended Contracts Employment Summary

Due: September 1, 2011

System Obion County Date August 25, 2011

Number of Career Level II and III educators who received the full amount of extended contract requested. 6

Number of Career Level II and III educators who received a partial contract (only part of what was requested). 1

Number of Career Level II and III educators who requested an extended contract but **received none**. 0

Number of **non**-Career Level II and III educators who worked an extended contract. 22

WORKSHEET X
CERA Requirements and Options
Eleventh Month

		* Mandated CERA Supplement	** LEA Recovery (Optional) CERA
N =	C.L. II/III Administrators not on Local 11 th month contract but Required by CERA to work 11 th month	2,000 x N = _____	0
N ₁ =	C.L. II Administrators on local contract for 11 th month	200 x N ₁ = _____	1,800 x N ₁ = _____
N ₂ =	C.L. III Administrators on local contract for 11 th month	300 x N ₂ = _____	1,700 x N ₂ = _____
N ₃ =	Other C.L. II educators on local contract for 11 th month	200 x N ₃ = _____	1,800 x N ₃ = _____
N ₄ =	Other C.L. III educators on local contract for 11 th month	300 x N ₄ = _____	1,700 x N ₄ = _____
N ₅ =	C.L. II educators employed 11 th month with state or federal funds (Ex: Title I, Literacy Coordinator)***	200 x N ₅ = _____	0
N ₆ =	C.L.III educators employed 11 th month with state federal funds (Ex: Title I, Literacy Coordinator)***	300 x N ₆ = _____	0
		TOTAL	TOTAL

*CERA requires all educators holding a Career Ladder II/III administrator certificate to work an eleventh month. CERA further requires that a CL II/III educator whose contract has been extended by the LEA to the eleventh month be paid an outstanding performance supplement based on the merits of his/her certificate status. **This supplement is paid from the system's allocation.**

**CERA (T.C.A. 49-5-5002 (d) (2)) provides an LEA with the option to recover, for use in its instructional program, the difference between the supplement (\$2,000) and the outstanding performance amount, when an educator is on an eleventh month local contract. The recovered funds come from the system's allocation. Any funds not recovered through this option would be available for extended contracts.

***Vocational agriculture teachers have been funded locally since inception of BEP. They will be included in N₃ or N₄ and N₈, if applicable.

WORKSHEET Y
CERA Requirements and Options
Twelfth Month

		* Mandated CERA Supplement	** LEA Recovery (Optional) CERA
$N_7 =$	C.L. III Administrators on local contract for 12 th month	$300 \times N_7 =$ _____	$1,700 \times N_7 =$ _____
$N_8 =$	Other C.L. III educators on local contract for 12 th month	$300 \times N_8 =$ _____	$1,700 \times N_8 =$ _____
$N_9 =$	C.L. III educators employed 12 th month with state or federal funds (Ex: Title I, Literacy Coordinator)***	$300 \times N_9 =$ _____	0
		TOTAL	TOTAL

*CERA requires that a C.L. III educator whose contract has been extended by the LEA to the twelfth month be paid an outstanding performance supplement based on the merits of his/her certificate status. This mandated CERA supplement is **paid from the system's allocation.**

**CERA (T.C.A. 49-5-5002 (d) (2)) provides an LEA with the option to recover, for use in its instructional program, the difference between the supplement (\$2,000) and the outstanding performance amount, when an educator is on a twelfth month local contract. The recovered funds come from the system's allocation. Any funds not recovered through this option would be available for extended contracts.

***Vocational agriculture teachers have been funded locally since inception of BEP. They will be included in N_3 or N_4 and N_8 , if applicable.

SUBMISSION OF MATERIALS

Mail to:

**Tennessee Department of Education
Kimberly F. Jackson
6th Floor, Andrew Johnson Tower
710 James Robertson Parkway
Nashville, TN 37243-0375**



Department of Education; May 2003; Publication Authorization No. 331173
170 copies. This public document was promulgated at a cost of \$ 1.1596
per copy.